

Government of the People's Republic of Bangladesh
Ministry of Women and Children Affairs
PLAU Unit
Bangladesh Secretariat, Dhaka

No: 32.00.0000.092.24.14.15/53

Date: 23.04.2017

To: The Chief Accounts Officer
Ministry of Women and Children Affairs
A.G.B Bhaban, Segunbagicha, Dhaka.

Sub: Participation in the "2nd Gender Focal Point Conference" on 3rd -5th May 2017 to be held in Negombo, Sri Lanka

The undersigned is directed to convey the sanction of the Government of the People's Republic of Bangladesh in favor of Ms. Laila Jesmin, Joint Secretary, Ministry of Women and Children Affairs to participate in the 2nd Gender Focal Point Conference to be held in Negombo, Sri Lanka organized by the Colombo Plan Secretariat, Sri Lanka.

2. The sanction will be subjected to the terms and conditions mentioned below:
 - a) All expenses will be borne by the Colombo Plan Secretariat;
 - b) The period of the conference and the time spent for travel & transit will be treated as on duty;
 - c) She will draw her pay and allowances in local currency. No part of it shall be drawn in foreign currency;
 - d) She will not extend her stay abroad beyond the permitted period;
 - e) She will leave Dhaka for Negombo, Sri Lanka on 2nd May, 2017 or a nearer date and will leave Negombo, Sri Lanka for Dhaka on 6th May, 2017 or a nearer date;
 - f) She will get other expenses from the Government of Bangladesh if occur any exception situation.
3. This Government Order is issued with the approval of the competent authority.

Sdf

(Nurun Nahar Begum)
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Copy forwarded for information and kind necessary action to: (Not according to seniority):

1. H.E. Ambassador of Indonesia in Bangladesh, Road 53, Plot 14, Gulshan-2, Dhaka-1212.
2. H.E. Ambassador of Bangladesh in Indonesia, Jl. Karang Asem Utara Block C4 No. 12, Kav. 42, Jakarta Selatan 12950, Indonesia.
3. H.E. High Commissioner of Bangladesh in Sri Lanka, No. 3, Gregories Road, Colombo 07, Sri Lanka.
4. Secretary-General, The Colombo Plan, 31, Wijerama Mawatha, Colombo 7, P.O. Box. 596, Sri Lanka.
5. Joint Secretary (EEP-2) and National Focal Point, Colombo Plan, Economic Relation Division, Ministry of Finance, Sher-e- Bangla Nagar, Dhaka.
6. Director General, Immigration and Passport, Dhaka (Attn. Deputy Director, Dhaka Regional Office)
7. Director General (Consular), Ministry of Foreign Affairs, Dhaka (With request to issue Note Verbal, if needed).
8. Director, Hazrat Shahjalal International Airport, Dhaka.
9. Ms. Laila Jesmin, Joint Secretary, Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka.
10. Ms. Zannatul Ferdous, Senior Assistant Secretary (EEP) and Gender Focal Point (Policy), Economic Relations Division, Ministry of Finance, Sher-e- Bangla Nagar, Dhaka.

Copy for kind information:

1. Private Secretary to the Hon'ble State Minister, Ministry of Women and Children Affairs, Dhaka.
2. Private Secretary to the Secretary, Ministry of Women and Children Affairs, Dhaka.
3. PO to the Additional Secretary (Admin.), Ministry of Women and Children Affairs, Dhaka.
4. Joint Secretary (Training), Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka.
5. Joint Secretary (Admin), Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka.
6. Programmer, Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka.
7. Accounts Officer, Ministry of Women and Children Affairs, Bangladesh Secretariat, Dhaka.

N Begum

23.04.17

(Nurun Nahar Begum)
Senior Assistant Chief (PLAU)